

# Graduate Admission System

<https://inetapps.nus.edu.sg/GDA2>

## Applicant User Guide

HOME

Email Address

Password

Sign In

Can't access your account?

[Reset password ...](#)

Don't have an account?

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[Staff Sign In](#)

## Welcome to Graduate Admission System (GDA2)

[For New Applicant](#)

Please refer to the instructions from the [Faculty/School](#) with which you are applying before you proceed to apply online.

### Important

1. It is mandatory for candidates to complete and submit the online applications personally.
2. The University has not engaged any external agencies to undertake graduate student recruitment on its behalf. Candidates interested in our graduate programmes are advised to apply directly to the University and not through any agents. Candidates who apply through agents will not have any added advantage in gaining admission and the University reserves the right to reject such applications without giving reasons.

Internet Explorer 11 (IE11) for the time being. The system is being upgraded for IE11 compatibility.

We recommend that you use the following browsers:

- 1) Internet Explorer 9, 10
- 2) Firefox 31.0 and below,
- 3) Chrome 36.0 and below,
- 4) Safari 7.0 and below

Click here to create a new account

URL for the Graduate Admission System:

<https://inetapps.nus.edu.sg/GDA2>

## Create New Account

Email Address*	<input type="text"/>
Full Name*	<input type="text"/>
Password (minimum 6 characters)*	<input type="password"/>
Confirm Password (minimum 6 characters)*	<input type="password"/>
Date of Birth (dd/mm/yyyy)*	<input type="text"/>
	<input type="button" value="Create"/>

Key in the required fills.

Note: You will be contacted via the email address indicated.

## Home

### Adding and Submitting Application to NUS Graduate Programme

Click on "Basic Programme Info" at the left menu to start.

After clicking on "Apply" for a programme, the left menu will change to show the various sections that you are

- ▶ It is compulsory to fill up fields that are marked with an asterisk (\*).

### Viewing Applications and Making Online Payment

▶ After submitting your application online, click on "View Applications/Make Payment" at the left menu to view your application (Application Form, Instructions, Checklist, Documents Upload, Application/Admission status).

▶ Click on the same link to make online payment for your submitted applications.

(For other payment modes, please refer to the instructions page of your programme or approach the department administrator if you have queries.)

### Referee Details (applicable to certain programmes)

▶ Click on "Referee Details" at the left menu to create / edit / delete referee details, and to check for submission status of the online referee report.

### User Guide

▶ Click on this [link](#) to access the guide for applicants on using the NUS Graduate Admission System.

Basic Programme Info ⓘ

View Application/Make Payment/Submit Reply on Offer of Admission

Referee Details

Change Password

**Click here to manage application after login**

**Note: Please read the instructions stated in this homepage carefully.**

## Basic Programme Information

### For adding of new application:

- ▶ Click on the 'Create New Application' button below.

### For submitting your application(s):

- ▶ 1. Choose the application that you want to submit and click on the 'Apply' hyperlink.
- ▶ 2. Read the instructions from the Faculty / School carefully.
- ▶ 3. Fill up the information as you step through the application process.

*Note: The page that you are on is saved when you click on the "Previous" or "Next" hyperlinks.*

- ▶ 4. The system will perform an application completeness check for the selected programme.
- ▶ 5. Once the above steps are completed, you will be prompted to fill up the declaration section.
- ▶ 6. Click on the 'Submit' button in the declaration page to complete your submission.
- ▶ 7. To make online payment for the application / acceptance fee and view details of your application (e.g. application status and admission status), please click "View Application/Make Payment/Submit Reply on Offer of Admission" at the menu on the left.
- ▶ 8. If you wish to make changes to basic programme info for an application, please click "Edit".
- ▶ 9. If you are applying to multiple programmes within the same application cycle and wish to change your order of preference, please click on the "Up" and "Down" links as required.

Academic Year	Semester	Application Number	Programme	Application Status	Order of Preference	Action
---------------	----------	--------------------	-----------	--------------------	---------------------	--------

No record(s) found.

Create New Application



**Click here to create  
new application**

## Basic Programme Information

### For adding of new application:

- ▶ Click on the 'Create New Application' button below.

### For submitting your application(s):

- ▶ 1. Choose the application that you want to submit and click on the 'Apply' hyperlink.
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*Note: The page that you are on is saved when you click on the "Previous" or "Next" hyperlinks.*
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- ▶ 7. To make online payment for the application / acceptance fee and view details of your application (e.g. application status and admission status), please click "View Application/Make Payment/Submit Reply on Offer of Admission" at the menu on the left.
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Academic Year	Semester	Application Number	Programme	Application Status	Order of Preference	Action
---------------	----------	--------------------	-----------	--------------------	---------------------	--------

No record(s) found.

Create New Application

### \* Denotes required field

Programme Type \*  Coursework  Research

Faculty \*

Programme\*

Department

Specialisation / Area of Study

Attached to Research Institute/Centre

Source of Finance   
If 'Self Support', please click [here](#) to upload pay slips and bank statements.

Other Source of Finance, please specify

Academic Load\*  Full-Time

Save

Cancel

Fill in the relevant details and then click the "Save" button

- 1) Select "Research" for PhD Programme.
- 2) Select "NUS Business School" from the Faculty dropdown list.
- 3) Select "Doctor of Philosophy (IORA) (Operations Research & Analytics)" from the Programme dropdown list.

## Basic Programme Information

### For adding of new application:

- ▶ Click on the 'Create New Application' button below.

### For submitting your application(s):

- ▶ 1. Choose the application that you want to submit and click on the 'Apply' hyperlink.
- ▶ 2. Read the instructions from the Faculty / School carefully.
- ▶ 3. Fill up the information as you step through the application process.

*Note: The page that you are on is saved when you click on the "Previous" or "Next" hyperlinks.*

- ▶ 4. The system will perform an application completeness check for the selected programme.
- ▶ 5. Once the above steps are completed, you will be prompted to fill up the declaration section.
- ▶ 6. Click on the 'Submit' button in the declaration page to complete your submission.
- ▶ 7. To make online payment for the application / acceptance fee and view details of your application (e.g. application status and admission status), please click "View Application/Make Payment/Submit Reply on Offer of Admission" at the menu on the left.
- ▶ 8. If you wish to make changes to basic programme info for an application, please click "Edit".
- ▶ 9. If you are applying to multiple programmes within the same application cycle and wish to change your order of preference, please click on the "Up" and "Down" links as required.

Academic Year	Semester	Application Number	Programme	Application Status	Order of Preference	Action
2019/2020	1	<a href="#">2018086089</a>	Doctor of Philosophy (IORA)(Operations Research& Analytics)	Pending online submission	1	<a href="#">Edit</a> <a href="#">Apply</a> <a href="#">Delete</a>



Click  
"Apply"

## Check Preference

You are applying for: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

While you can apply for multiple programmes within the same application cycle, the applications can only be submitted one at a time.

If you wish to apply for multiple programmes, please add all the programmes in the previous page, and decide on the order of preference before proceeding. This is because the order of preference for the programmes applied cannot be changed after online submission has been done.

To change the order of preference, please return to the previous page. No action is required, if you are applying for one programme only.

Preference	Application Number	Academic Year	Semester	Programme	Application Status
1	2018086089	2019/2020	1	Doctor of Philosophy (IORA)(Operations Research& Analytics)	Pending online submission

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**Click "Next" to continue with the application**



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## View Instructions

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Please go through the following instructions applicable to the current programme that you are applying:

Please note that you will need to upload the following supporting documents (size limit: 10MB) as part of your online application.

1. Your Research Proposal or Statement of Purpose
2. A copy of your undergraduate and graduate degree scroll\*
3. A copy of your undergraduate and graduate degree transcripts/mark sheets\*
4. A copy of your GMAT/GRE report\*\*
5. A copy of your IELTS/TOEFL report (if the medium of instructions for your university studies is not in English)\*\*
6. A copy of your resume
7. A copy of your passport or NRIC
8. A passport-size photograph
9. Publications (if any)
10. Two Referee Reports\*\*\*

\*The official transcripts and a copy of degree scroll for your application will be required after you are offered a place in the NUS PhD programme. The official transcripts must be sent to NUS Business School directly from the University and the official transcripts must be in English.

\*\*You also need to indicate your GMAT/GRE and TOEFL/IELTS results in the application portal under the 'Other Tests' section. Your official score report must be sent to the NUS Business School directly. GMAT/GRE code is 7219. TOEFL code is 9082 Department Code 02. IELTS code is 0677.

\*\*\*Two referee reports are required to complete your application. The two referees can come from either the academic sector or from the industry sector. Once referee has been assigned, an automated email will be sent to the referee. You could also initiate to send out the online referee form to your two referees before you complete your online application. The referee will have to complete a referee report form within a 14 days timeline.

Please fill in the declaration section last. Please ensure ALL sections are complete before you submit the form.

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**Note: Please read the instructions carefully.**

## Personal Particulars

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Please take note of the following information:

- ▶ Your names must be entered using the English alphabet
- ▶ Your Full Name must contain your given (first) name and family (last) name. For Last Name if you have only one name.



Click here to fill in your personal particulars

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View Application/Make Payment/Submit Reply on Offer of Admission

Referee Details

Change Password

Last Updated On

Last Updated By

Title\*

-- Select Here --

Family Name\*

Given Name\*

Full Name as per Passport / Singapore NRIC\*

Gender\*

Male  Female

Date of Birth\*

Place of Birth\*

-- Select Here --

Marital Status\*

-- Select Here --

Race\*

-- Select Here --

Religion\*

-- Select Here --

Citizenship\*

-- Select Here --

Singapore Permanent Resident?\*

Yes  No

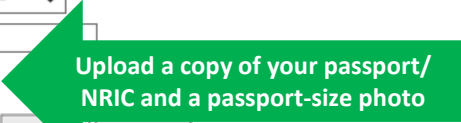
Pass Type

-- Select Here --

Passport Number

Photo Identification (E.g. Scan Copy of Passport / Identity Card / Driver's License)

Upload



Upload a copy of your passport/ NRIC and a passport-size photo

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Save

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## Contact Information

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### Instructions

- ▶ Please provide information on your Personal Contact and Next of Kin Contact (compulsory).
- ▶ Please also provide information on your Mailing Contact where applicable (optional).

Contact Type	Primary Email Address	Primary Phone Number	Alternate Phone Number	Modify
Personal Contact	No record Found.			<a href="#">Edit</a> <a href="#">Add</a>
Next of Kin Contact	No record Found.			<a href="#">Add</a>

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Click here to provide contact information

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## Academic Qualifications

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

### Instructions

- ▶ Please key in your academic qualifications in reverse chronological order (i.e. from the latest to the earliest). You are not required to key in pre-university qualifications.
- ▶ Please include university courses that you had studied and did not complete (i.e. withdrawn or dismissed).
- ▶ If you wish to upload multiple documents of the same type (e.g. multiple academic transcripts), please collate them into a single file for uploading.

**Click here to add the details of your Academic Qualifications**

Upload Academic Transcript

Upload Degree Scroll

Add

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**Upload a copy of your academic transcript and degree scroll**

Specialisation Modify

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## Add Academic Qualification

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Qualification Type   Qualification Name   Specialisation   Modify

No Records Found

[Add Qualification](#)

**\* Denotes required field**

Qualification Name\*  [Search](#)

Other (please specify)

Qualification Type\*

Specialisation/Field of Study\*

Other (please specify)

Location of University/Institute\*

Name of University/Institute\*

Other (please specify)

Please key in the name of your University/Institute if you are unable to find it under the drop down list.

Name of College/Campus (if any)

Programme Type  Full-Time  Part-Time  Distance-Learning

Programme Level

Completed Programme?\*

Programme Start Date\*

GPA/CAP/Average Marks

Best Possible Score

For example: If you have a Grade Point Average (GPA) score of 4.8/5.0, please key 4.8 under GPA/CAP/Average Marks and 5.0 under Best Possible Score.

Academic Rank/Position

For example: If you are the 3rd highest ranked student from a cohort of 80, please key 3/80 under Academic Rank/Position.

Is this programme subsidized by Singapore Government or sponsored by any Singapore Government Agency?\*  Yes  No

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## Test Details

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

### Instructions

▶ To add test details (such as GRE, TOEFL or IELTS), click the Add button and then select the relevant Test Type.

Test Type	Test Date	Registration Number	Modify
No Record Found.			

Upload Test Score Document (if any)

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Click here to add your test details

Upload a copy of your test score here (e.g. IELTS/TOEFL; GRE/GMAT)

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Check

## Test Details

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Test Type Test Date Registration Number Modify

No Record Found.

To add a new record, please select the appropriate test type from below

Test Type

[Cancel](#)

-- Select Here --

GMAT (Grad Management Admission Test)

GRE (Graduate Record Exam)

IELTS (Intl Eng Lang Testing System)

TOEFL (Test of Engl as a Foreign Lang)



Select the relevant test type  
and provide the test details

## Awards/Prizes

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Type	Awarding Body	Name of Award/Prize	Details of Award/Prize	Date of Award/Prize	Modify
------	---------------	---------------------	------------------------	---------------------	--------

No record(s) found.

[Add](#)[Previous](#)[Next](#)

**Click here to add  
awards/prizes attained**

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## Add Award/Prize

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Type	Awarding Body	Name of Award/Prize	Details of Award/Prize	Date of Award/Prize	Modify
------	---------------	---------------------	------------------------	---------------------	--------

**\* Denotes required field**

Type*	<input type="text" value="-- Select Here --"/>
Awarding Body*	<input type="text"/>
Name of Award/Prize*	<input type="text"/>
Details of Award/Prize*	<input type="text"/>
Date of Award/Prize*	<input type="text"/>

[Cancel](#)



Complete the fields  
and click "Save"

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## Languages Proficiency

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Languages Other Language Spoken Written Modify

No record(s) found.

Add

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**Click here to add your  
language proficiencies**

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## Languages Proficiency

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Languages Other Language Spoken Written Modify

No record(s) found.

**\* Denotes required field**

Languages*	<input type="text" value="-- Select Here --"/>
If others, please specify.	<input type="text"/>
Spoken*	<input type="text" value="-- Select Here --"/>
Written*	<input type="text" value="-- Select Here --"/>
<input type="button" value="Save"/>	<input type="button" value="Cancel"/>

**Complete the fields and click "Save"**

## Work Experience

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Position Held	Name of Company	Date Employed (From)	Date Employed (To)	Duration	Modify
---------------	-----------------	----------------------	--------------------	----------	--------

No Records Found

Upload Supporting Doc (if any)

Upload a copy of your resume and Personal Statement/ Research Proposal

Add

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Click here to add your work experience

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## Work Experience

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Position Held	Name of Company	Date Employed (From)	Date Employed (To)	Duration	Modify
---------------	-----------------	----------------------	--------------------	----------	--------

No Records Found

Please take note of the following information:

▶ To indicate in reverse chronological order (latest employment first)

**\* Denotes required field**

Date Employed (From)*	<input type="text"/>
Date Employed (To)	<input type="text"/>
Country of Employment*	<input type="text" value="-- Select Here --"/>
City of Employment	<input type="text"/>
Name of Company*	<input type="text"/>
Position Held*	<input type="text"/>
Industry Sector*	<input type="text" value="-- Select Here --"/>
Nature of Organisation*	<input type="text" value="-- Select Here --"/>
Type of Employment	<input type="radio"/> Full-Time <input type="radio"/> Part-Time
Please describe your main job responsibilities.*	<input type="text"/>

Maximum 300 characters

Complete the fields and click "Save"

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## Membership/Publications

Membership of Professional Institutions or Societies

Name of Organisation	Position / Type of Membership	From Date	To Date	Modify
----------------------	-------------------------------	-----------	---------	--------

No record(s) found.

Publications

Name of Journal / Conference	Title of Paper	Modify
------------------------------	----------------	--------

No record(s) found.

Add Membership

Add Publication

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**Click here to add your membership/ publication**

## Membership/Publications

Application: 2017053837 - Doctor of Philosophy (BIZ)(Management)-Analytics & Operations

Membership of Professional Institutions or Societies

Name of Organisation	Position / Type of Membership	From Date	To Date	Modify
----------------------	-------------------------------	-----------	---------	--------

No record(s) found.

**\* Denotes required field**

Position / Type of Membership\*

Name of Organisation\*

From Date\*

To Date

Save

Cancel

## Membership/Publications

Application: 2017053837 - Doctor of Philosophy (BIZ)(Management)-Analytics & Operations

Publications

Name of Journal / Conference	Title of Paper	Modify
------------------------------	----------------	--------

No record(s) found.

**\* Denotes required field**

Type\*

Name of Journal / Conference\*

Level of Journal / Conference

Title of Paper\*

Date of Publication (i.e. Year, Volume Series etc.)

Impact Factor of Journal

Comments

Save

Cancel

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## Referee

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

### Instructions

- ▶ Please refer to instructions from the Faculty / School on the number of referees to assign for this application.
- ▶ Your referee(s) will be receiving an email notification on submission of referee report immediately after you have submitted your application online.
- ▶ The deadline of submission of referee report will be 14 days from the date of email notification.

Name	Email	Telephone	Report Status	Modify
------	-------	-----------	---------------	--------

No record(s) found.

Assign Referee

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Click here to add two of your referees

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## Assign Referee

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

### Instructions

- ▶ Step 1: Click "Create New Referee" to key in details of the referee(s) that you wish to assign for this application.
- ▶ Step 2: Check against the referee(s) that you wish to assign and then click on the "Assign" button to complete the referee assignment.

Name	Email	Telephone	Report	Status	Modify
------	-------	-----------	--------	--------	--------

No record(s) found.

[Create New Referee](#)

### All Referees

Select	Name	Email	Telephone
--------	------	-------	-----------

No record(s) found.



Click here to add referees



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## Assign Referee

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

### Instructions

- ▶ Step 1: Click "Create New Referee" to key in details of the referee(s) that you wish to assign for this application.
- ▶ Step 2: Check against the referee(s) that you wish to assign and then click on the "Assign" button to complete the referee assignment.

Name	Email	Telephone	Report Status	Modify
------	-------	-----------	---------------	--------

No record(s) found.

[Create New Referee](#)

### All Referees

Select	Name	Email	Telephone
1 <input checked="" type="checkbox"/>	Test Test	testest@nus.edu.sg	65-61234567

Assign

Cancel

Check against the record and click "Assign"

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View Application/Make Payment/Submit Reply on Offer of Admission

Referee Details

Change Password

## Source Of Information

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

Please indicate where and when you first heard of our programme. At least one source must be indicated.

Internet (Website/Search engine)

Characters left: 300  
(Maximum 300 characters)

Educational Fair (City/Year)

Characters left: 300  
(Maximum 300 characters)

Information Session (City/Year)

Characters left: 300  
(Maximum 300 characters)

Printed Advertisement (please specify which source)

Characters left: 300  
(Maximum 300 characters)

Printed Advertisement (please specify which source)

Characters left: 300  
(Maximum 300 characters)

Educational Guide (please specify which source)

Characters left: 300  
(Maximum 300 characters)

Alumnus'/Student's Recommendation (please specify name of student, if recommended)

Characters left: 300  
(Maximum 300 characters)

Others (please specify which source)

Characters left: 300  
(Maximum 300 characters)

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Save

Click here to complete the fields and then click "Save"

[Basic Programme Info ⓘ](#)[- Instructions](#)[- Personal Particulars ⓘ](#)[- Contact Information ⓘ](#)[- Academic Qualifications ⓘ](#)[- Test Details](#)[- Awards/Prizes](#)[- Languages Proficiency](#)[- Work Experience](#)[- Membership/Publications](#)[- Referee](#)[- Source of Information](#)[- Disabilities and Special Needs ⓘ](#)[- Payment](#)[- Application Completeness Check](#)

## Disabilities and Special Needs

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

### \* Denotes required field

1) Do you have any past or current medical/mental health condition\* and/or physical disability which may cause you to require special assistance or facilities while studying at the University? \*

*\*Advisory Note: Students with colour-blindness who may face challenges in certain programmes (in particular, some programmes in Engineering, Pharmacy and Chemistry) are advised to make this known.*

Yes  No

2) If 'YES', please provide all relevant information below. This information will allow the University to develop a complete profile of an applicant and to determine whether he/she might need additional resources in his/her studies. The University, however, does not guarantee the provision of special aid (financial or otherwise) to any students.

Characters left: 300

### 3) Any Other Information?

Characters left: 300

Click here to complete the fields and then click "Save"

## Basic Programme Info

- Instructions

- Personal Particulars 

- Contact Information 

- Academic Qualifications 

- Test Details

- Awards/Prizes


- Languages Proficiency

- Work Experience

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## Payment

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

**Please take note of the following information:**

- ▶ For applicants who encounter 'Processing' status after attempting online payment, please try again (if needed) after 6 hours.

Academic Year	Semester	Department	Amount	Status	Payment Deadline	Receipt
2019/2020	1		S\$50	Not Paid		

[Proceed to pay](#)

**Click here to make payment for application fee**

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## Application Completeness Check

Application: 2018086089 - Doctor of Philosophy (IORA)(Operations Research& Analytics)

### Note

- ▶ This check ensures that all the required sections are completed before you submit the online application.
- ▶ Remember to complete your application by making fee payment / submitting supporting documents as per instructions from the Faculty / School.

The application has passed the Application Completeness Status Check.  
Please click on the "Next" button below when you are ready to make declarations and submit this application online.  
Your application has some non-compulsory Section(s) that is/are incomplete, as indicated below in blue. Please complete these Sections if they are relevant in proving your credentials and suitability for the programme.

Section : Test Details

Section : Languages Proficiency

Section : Membership/Publications

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**Click "Next" to submit  
the application**

**Note: You will "Pass" the  
Application Completeness  
Check when all the  
compulsory sections/  
questions have been filled up.**

Basic Programme Info ⓘ

- Instructions

- Personal Particulars ⓘ

- Contact Information ⓘ

- Academic Qualifications ⓘ

- Test Details

- Awards/Prizes

- Languages Proficiency

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Needs ⓘ

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- Application Completeness  
Check

## View Application / Make Payment / Submit Reply on Offer of Admission

**Note:**

- ▶ Click on the application number to retrieve your application form in Adobe PDF format.
- ▶ Click on the link under "Checklist" to obtain the list of outstanding items to submit and / or outstanding actions to do following your online submission of application.
- ▶ If you are successful in your admission, the admission status will be updated as "Offer Made". Please refer to your admission offer letter for the procedure and deadline to confirm your acceptance / rejection of the offer of admission.

Basic Programme Info ⓘ

View Application/Make Payment/Submit Reply on Offer of Admission

Referee Details

Change Password

**Click here after application submission**

▶ In your acceptance/rejection of the offer of admission online, the link under "Admission Reply, Declarations & Photo Upload" will be activated. Please click on the link to proceed.

- ▶ The offer of admission will be deemed as withdrawn if you do not submit your confirmation of acceptance by the deadline stipulated in your admission offer letter.
- ▶ Candidates who wish to enrol concurrently into more than one degree programmes (offered by NUS or another University) will need to seek prior approval from NUS.
- ▶ Please contact the respective faculty/programme coordinator should you require assistance in relation to the application / admission of any listed programmes.

**Note:** The "View Application/Make Payment/Submit Reply on Offer of Admission" page is a useful one-stop page that allows you to track the key status updates pertaining to your submitted application.